

**RADIOGRAPHY EXAMINING BOARD
MEETING MINUTES
JUNE 14, 2011**

PRESENT: Gregg Bogost, Kelley Grant, James Lemerond (*connected via virtual meeting*), Susan Sanson

STAFF: Dan Williams, Bureau Director; Colleen Baird, Legal Counsel; Sharon Henes, Paralegal; Kimberly Wood, Bureau Assistant and other DRL Staff

GUESTS: Joanne Hastreiter and Tammy Piehl, Prevea Health; Bill Balke, Wisconsin Department of Health Services(DHS) – Radiation Protection Section; Sandra Helinski, Wisconsin Society of Radiologic Technologists (WSRT); Kay Parish, Wisconsin Association of Educators in Radiologic Technology (WAERT); Michael Blumenfeld, Blumenfeld and Associates

CALL TO ORDER

Susan Sanson, Chair, called the meeting to order at 9:08 a.m. A quorum of four (4) members was present.

APPROVAL OF AGENDA

Amendments to the Agenda:

- Item “C” (open session) Correct this item as follows “Review of Proposed Notification of **Licensing**/Permitting Requirements for Radiography and Limited X-Ray Machine Operators”

MOTION: Kelley Grant moved, seconded by Gregg Bogost, to approve the June 14, 2011 agenda as amended. Motion carried unanimously.

REVIEW AND APPROVAL OF MINUTES OF MAY 10, 2011

MOTION: Gregg Bogost moved, seconded by Kelley Grant, to approve the minutes of May 10, 2011 as published. Motion carried unanimously.

ADMINISTRATIVE REPORT

The issues outlined below were addressed by the Board during the Administrative Report:

- Bill Balke, Department of Health Services (DHS), has supplied the Department with a list of contact information for x-ray machines registered in Wisconsin.
- Dan Williams reported on the status of gubernatorial appointments to the Board.

- The Board identified that its August meeting will need to be rescheduled in order to establish quorum.

REVIEW OF PROPOSED NOTIFICATION OF LICENSING/PERMITTING REQUIREMENTS FOR RADIOGRAPHY AND LIMITED X-RAY MACHINE OPERATORS (LXMO)

The Board received and reviewed a revised copy of the notification of credentialing requirements for radiographers and LXMOs document.

MOTION: Kelley Grant moved, seconded by Gregg Bogost, to approve the notification of licensing/permitting requirements for radiography and LXMO, as amended, for distribution and posting to the Department website. Motion carried unanimously.

MOTION: Gregg Bogost moved, seconded by Kelley Grant, to authorize Susan Sanson to work with DRL staff to revise and approve the FAQ document to accurately reflect applicable dates in addition to any other questions requiring updates. Motion carried unanimously.

REVIEW AND APPROVAL OF APPLICATION FORMS

- **Transitional License To Practice Radiography**
- **Transitional Limited X-ray Machine Operator (LXMO) Permit**
- **License To Practice Radiography**
- **Limited X-ray Machine Operator (LXMO) Permit**

The Board reviewed draft application forms for the credentials listed above and discussed the timing for release of these forms to the public.

MOTION: Gregg Bogost moved, seconded by Kelley Grant, to authorize Susan Sanson to approve changes to all the application documents. Motion carried unanimously.

MOTION: Gregg Bogost moved, seconded by Kelley Grant, to approve the recommended amendments to the applications for radiography license subject to review and approval by the Susan Sanson. Motion carried unanimously.

MOTION: Gregg Bogost moved, seconded by Kelley Grant, to approve the recommended amendments to the applications for LXMO permit subject to review and approval by the Susan Sanson. Motion carried unanimously.

UPDATE REGARDING THE STATUS OF EDUCATION AND EXAMINATION-JILL REMY, OFFICE OF EDUCATION AND EXAMINATIONS

Jill Remy, Office of Education and Examinations, appeared before the Board to report the status of the examination contracts for the LXMO and Radiography.

ESTABLISHMENT OF A PASSING SCORE FOR THE WISCONSIN (ARRT) RADIOGRAPHY EXAMINATION

Jill Remy remained with the Board to discuss the establishment of a passing score for the Wisconsin State Radiography Examination.

MOTION: James Lemerond moved, seconded by Kelley Grant, to utilize a pass score of 75% for the Wisconsin State Radiography Licensing Examination. Motion carried unanimously.

WISCONSIN ASSOCIATION OF EDUCATORS IN RADIOLOGIC TECHNOLOGY (WAERT) AND BOARD EXPLORATION OF POSSIBLE CURRICULUM ACCOMMODATIONS/EDUCATIONAL RESOURCE OPTIONS FOR LXMO APPLICANTS THAT FALL INTO THE 1-2 YEAR WORK EXPERIENCE PERIOD

Kay Parish, WAERT, appeared before the Board to discuss the possibility of developing curriculum accommodations for individuals that fall into the 1-2 years of work experience period. The Board discussed test-out options for potential applicants. Sandra Helinski, WSRT, provided comments about the availability of an online program that may suit the needs of the Board.

MOTION: Gregg Bogost moved, seconded by Kelley Grant, to authorize Susan Sanson to work with DRL staff to draft and approve an FAQ, for immediate posting, to address LXMO education requirements for the applicants who do not meet the requirements for obtaining a transitional permit. Motion carried unanimously.

APPENDIX: WISCONSIN STATUTE CHAPTER 462 AND 2009 WISCONSIN ACT 106

This item was included for Board reference purposes only.

ADJOURNMENT

MOTION: Gregg Bogost moved, seconded Kelley Grant, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 12:08 p.m.